

**VILLAGE OF LAKE DELTON  
APPLICATION FOR TERM LICENSE TO ERECT TENT  
IN THE VILLAGE OF LAKE DELTON  
PURSUANT TO MUNICIPAL CODE CHAPTER 57**

A request for a term license to erect a tent in the Village of Lake Delton for a period of not more than 1 week that used by person operating or conducting a retail business in a permanent building or structure conforming to the provisions of Chapter 57, and as the adjunct to the normal business or as approved conditional use who shall use and utilize one or more freestanding tent for merchandising or the display of merchandise.

NAME OF APPLICANT	PERMIT PERIOD REQUESTING [ERECT TO TAKE DOWN] ____ / ____ / 20 ____ to ____ / ____ / 20 ____	
APPLICANT'S MAILING ADDRESS, CITY, STATE, ZIP CODE	PHONE NUMBER / CELL NUMBER	
PERSON RESPONSIBLE FOR ERECTING AND USE OF TENT	ADDRESS, CITY, STATE, ZIP CODE	PHONE NUMBER
LOCATION OF TENT	ZONING DISTRICT	
PURPOSE OF TENT	<input type="checkbox"/> Retail Sales <input type="checkbox"/> Other _____	
DESCRIPTION OF TENT (SIZE, MAKER, WALLED OR JUST CANOPY, ELECTRICAL, LIGHTS)		
PROPERTY OWNER IF NOT APPLICANT AND MAILING ADDRESS, CITY, STATE, ZIP CODE	PHONE NUMBER OF PROPERTY OWNER	
I, the above property owner/agent give permission to erect a tent on my property at the stated location for the stated time period. Signed: _____ Dated: ____ / ____ / 20 _____		

I, the undersigned and the above named applicant, do solemnly swear that I have read the contents of this application and Chapter 57 of the Village of Lake Delton Municipal Code and that all information and answers herein contained are complete and true. In addition, I agree to comply with and be bound by all laws, ordinances, rules, regulations and penalties governing the business. I consent to the immediate revocation of my term license, by the Village of Lake Delton, for any violation of such laws, ordinances, rules, or regulations and that money paid as license

I further certify that any license or permit held has not been revoked or suspended in the previous five (5) years and further certify that if a corporation, none of the shareholders, officers or directors of the applicant shall have been a licensee, permit holder or a shareholder, officer or director of a licensee that had been revoked or suspended in the previous (5) years.

No license to operate covered business by the application will be granted until approved by Building Inspector, Chief of the Fire Department.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

Please print, sign application and remit with payment to: **Village of Lake Delton  
Att: Tent Permit  
P.O. Box 87  
Lake Delton WI 53940-0087**

**Fee: \$50.00 Tent Permit plus Building Permit fee see application online at <https://www2.citizenserve.com/CAP/CitizenController>**

The request for permission to erect a tent at the above location is:		
<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	By: _____	____ / ____ / 20 ____
Building Inspector		
The request for permission to erect a tent at the above location is:		
<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	By: _____	____ / ____ / 20 ____
Lake Delton Fire Chief		

## **TENT PERMIT REQUIREMENTS**

Village of Lake Delton Municipal Code Chapter 57

**57.15 Permanent structure required.** Except as otherwise specifically provided in paragraph 57.155 of the Village Municipal Code no business or commercial activity of any kind, type or nature whatsoever, except individuals provided for by state law, or by the Village of Lake Delton ordinance provisions, shall be conducted by any firm, corporation or persons upon any land or area in the Village of Lake Delton, Sauk County, Wisconsin, unless the same is located in a permanent building/structure within the provisions of this Chapter, including the provision that the premises shall have a working lavatory, meaning hot and cold running water with proper wash basin, towels or the equivalent, and working toilet at all times that any such business is in operation.

**57.155 (1)** Any person operating or conducting a retail business in a permanent building or structure conforming to the provisions of this Chapter, and as an adjunct to the normal business or as an approved conditional use who shall use and utilize one or more freestanding tent for merchandising or the display of merchandise shall be subject to the conditions of this ordinance.

**57.155 (2)** Such tent shall have the canvas treated with a flame retardant chemical that is certified not to wash out of the canvas.

**57.155 (3)** Unless approved as a conditional use, no tent, awning or canopy shall be placed closer than twenty-five (25) feet to any building, structure or lot line, and the location shall be approved by Building Inspector and the Chief of the Fire Department, and shall conform to all other codes and ordinances.

**57.155 (4)** Any person, firm or corporation desiring to use a tent, in the manner and for the purpose herein stated shall obtain a permit therefore from the Building Inspector.

**57.155 (5) Lighting.**

(a) Lighting shall be installed not less than eight (8) feet from the floor, and the method used may be "Tin" type or "Pigtail" type sockets on single conductor building wire or brewery cord, not less than fourteen (14) gauge AWG mounted on approved insulators and supported at intervals not to exceed thirty (30) feet, in instances where the distance between poles exceeds thirty (30) feet, a suitable messenger cable shall be installed to support the wiring.

(b) All wiring less than eight (8) feet from the floor shall be enclosed in rigid metal conduit, properly grounded.

(c) No portable lamps or appliances may be used except when all noncurrent carrying metal parts are adequately grounded.

(d) Convenience outlets when installed must be three (3) wire grounding type.

**57.155 (6)** No flame producing equipment or gasoline operated motors shall be demonstrated in any tent.

**57.155 (7)** The floor space of the tent shall provide adequate access to customers to allow safe passage and movement within the tent area.

**57.155 (8)** On the basis of such a permit, the Village Clerk-Treasurer-Coordinator shall issue a term license to the applicant for a period not to exceed one (1) week, unless a longer period is approved as a conditional use, upon the payment of the permit fee.

**57.155 (9)** No person or persons shall be granted an extension of any license nor shall more than two (2) licenses be granted for any location in any calendar year.